Supervisor Meeting Minutes 2

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| **Date:** | 21/08/17 (Monday) |
| **Time:** | 11.00am |
| **Venue:** | SIS MR 4.4 |
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| **Attendees:** | Yi Xuan, Yu Xuan, Sheryl, Jeremy, Clarissa, Hui Yan |
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| **Agenda:** | 1. Acceptance Slides 2. Product Demo |

**1. Acceptance Slides & Feedback**

Yu Xuan went through acceptance slides with Prof Ben. Feedback by Prof Ben:

1. Business Problem: Cost & Time consuming is not justified and competitors and barrier entry can be changed to “Better User Experience” instead.
2. Reframe from using the word “Ecommerce” because it would include things like analytics, forum and rewards system. Shopping Cart is more appropriate.
3. Analytics should be more focused on the goals. Forecasting should be more specified (e.g. Help sponsor inventory control? Marketing? Targeting future sales)
4. Time savings need to be quantified (on the AS- IS and To-Be) in the midterm presentation
5. AS-IS and TO-BE needs to be shown in the ppt, don’t call it architecture, more like business flow
6. UAT 3 is planned after mid-terms, need to re-plan with supervisor
7. Remove unforeseen circumstances from Risk, only include if there are any signs
8. Don’t over manage a small project, see possibility of using the bug log as the issue management
9. Need better criteria for user test on customer side, get client to get customers to test
10. X factor: 25 users, 6/7 materials, 10 patterns, 5 colours, 10 actual transactions, each $400
11. Demo can be improved with role playing

**2. Product Demo & Feedback**

Yu Xuan did a product demo. Feedback by Prof Ben:

1. Terminologies like Product/Pattern/Fabrics/Material/Colours in the add & edit function is confusing for users. Yu Xuan mention that more user testing will be done to determine the best terminologies
2. Edit colours need to allow the deletion of colours

The meeting was adjourned at 12.00pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,

Yi Xuan

Vetted and edited by,

Yu Xuan